

The Commonwealth of Massachusetts

Registry of Motor Vehicles

One Copley Place Boston, MA 02119

www.mass.gov/rmv

Kimberly Hinden
Registrar

Mail:
Section 5 Division
P.O. Box 199172
Boston, MA 02119-9172
(617) 351-9272

Dear Owner/Contractor Applicant:

An "Owner/Contractor" is defined as any person who is not a manufacturer, dealer, or repairer who owns a fleet of ten (10) or more vehicles, special mobile equipment, mobile construction cranes, or a combination thereof, that is used or leased exclusively in the Owner/Contractor's principal business. The Owner Contractor must also maintain an establishment with facilities for the repair, alteration, or equipment of such vehicles or trailers.

"Special Mobile Equipment" is defined as a motor vehicle that is principally designed to conduct excavation or lift building materials at a public or private construction site and is operated on a way for the sole purpose of transportation to or from the construction site and has a gross vehicle weight of at least 12,000 pounds. This definition shall not include a motor vehicle that is designed to carry passengers, or any load, on a way.

Trucks, including pickup trucks, and trailers not meeting the above requirement can not be operated with an Owner/Contractor plate.

It will be necessary for you to furnish copies of the following documents in order to obtain Owner/Contractor plates:

- 1. Business certificate from the city or town in which you are doing business.**
- 2. Corporation papers from the Secretary of State, Department of Corporations and Taxation (if applicable).**
- 3. Federal Identification Number/Employer Identification Number (FID/EIN)* from the Department of the Treasury, Internal Revenue Service. If you currently have an FID/EIN, please enclose a copy of one of the following most common forms of proof of an FID/EIN:**
 - **Top part of Form 942** - Department of the Treasury Employer's Quarterly Federal Tax Return.
 - **Form 8109** - Federal Tax Deposit Coupon.
 - **Any** letter form the IRS to the Corporation/Company, showing the Corporation/Company name and FID/EIN.
 - **Top part of Form 940** - Department of the Treasury Internal Revenue Service US Income Tax Return for a subchapter 'S' Corporation.

Please complete the enclosed questionnaire and return it to this office. A return envelope is provided for your convenience. Your request will be referred for investigation and you will be notified of the result.

* If you do not have an FID/EIN, you can obtain one from the Internal Revenue Service at 978-474-9717.

Note: The business name or corporation name must be spelled exactly the same on all of the above documents.

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NOTE: Compliance Decals: Except for a 'Dealer,' a general registration holder must have a 'Compliance Decal' affixed to each motor vehicle or trailer he or she owns (or leases) that is operated with the assigned General Registration Number Plate. The presence of the Compliance Decal indicates the sales tax (M.G.L. c. 64H) has been paid and that title (M.G.L. c.90D) has been obtained. You will be asked to provide tax and title documentation for each vehicle before any plates can be assigned.

MASSACHUSETTS REGISTRY OF MOTOR VEHICLES

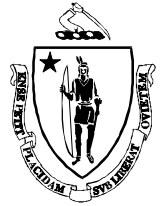
Section 5 Division

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Date of Application _____



Application For Owner/Contractor Registration

CONTRACTOR TYPE: (check all boxes that apply)

- ☐ General Contractor ☐ Government Agency ☐ Rent or lease storage trailers or mobile office trailers
☐ Rental agency of motor vehicles or trailers to public ☐ Rent or lease special mobile equipment for construction use
☐ Short term rental/leasing of specialized motor vehicles or trailers for use in construction (e.g. special mobile equipment or mobile construction cranes) ☐ Other

SECTION 1:**Primary Owner Information**☐ Individual ☐ Corp./Co. Number of plates requested _____MA License or ID number FID Number

(Corp./Co. or Individual with a business name)

Name: _____
Last First MI - - DOB

Corp./Co. Name: _____

Address: _____
Street City ST Zip Code**Secondary Owner Information (if necessary)**MA License or ID number Name: _____
Last First MI - - DOBAddress: _____
Street City ST Zip Code**SECTION 2:****Business Information**

Name: _____

(If the Corp./Co. name is the same as in Section 1, write "same". If not, fill in the business name and attach a copy of the Business Certificate issued by your municipality. If you are an individual using a business name other than your own, you must supply a license number and an FID/EIN.)

Location: _____
Street City ST Zip CodeMailing Address: _____
Street City ST Zip Code*(Complete if different than Business Location, if not write "same".)*

Tele. No. () - _____ Pager No. () - _____

*(You must be available for a site visit by the State Police.)***** ALL INFORMATION IS REQUIRED UNLESS OTHERWISE NOTED ****

SECTION 3:

1. As an owner, do you currently have or have you ever had a Section 5 General Registration plate? ☐ YES ☐ NO
(e.g., Dealer, Repairer, Owner Contractor, Transporter, or Farmer.)

1a. If yes, complete the following information.

Plate: Type _____ Number _____ Status: ☐ Active ☐ Expired ☐ Canceled

1b. If yes, has the plate been suspended or revoked? ☐ YES ☐ NO

2. If the business is a corporation please list officers:

_____ President
_____ Treasurer
_____ Clerk

3. How many motor vehicles and or trailers do you own? _____

4. What is your principal business? (If a Contractor, state the kind or type of business.)

5. Is your fleet of motor vehicles or trailers used exclusively by you in your principal business? ☐ YES ☐ NO

6. Do you maintain an establishment with facilities for the repair, alteration, or equipping of your fleet of motor vehicles or trailers?
..... ☐ YES ☐ NO

6a. If yes, what is the location?

_____ Street _____ City _____ ST _____ Zip Code

The undersigned hereby certify that all information contained in this application is true and correct to the best of my (our) knowledge and belief. (False statements are punishable by fine, imprisonment, or both.)

Signature: _____
Title

Date: _____

Signature: _____
Title

Date: _____

(If a corporation, include the title of the officer or duly authorized agent. If a partnership, both partners must sign.)